



## STONEHAVEN TOWN PARTNERSHIP

### MINUTES OF TRUSTEE MEETING

HELD ON 23<sup>rd</sup> OCTOBER 2018 AT 7.00PM

AT INVERCARRON RESOURCE CENTRE, STONEHAVEN

#### Item

#### 1. Welcome and Apologies

Present Trustees	In attendance	Apologies
Jim Stephen (JS) Stuart Alexander (SA) Jim Douglas (JD) John Robson (JR) Bill Allan (BA)	Julie Lindeman (JL) Cllr Dickinson Ian Philip -SBA David Lawman Douglas Samways	Andrew Newton Mike Duncan Amy Barclay Wendy Rudd Ian Balgowan Raymond Christie

#### 2. Approval of minutes

	Action
The minutes of September 28 <sup>th</sup> 2018 were approved on the proposal of JD and seconded by SA.JS and JD. The minutes of the November AGM will not be approved until the next AGM.	

#### 3. Matters Arising

<i>Matters arising from the previous meeting were addressed.</i>	Action
Prices of rent to be given to IP of AliBali	JR/JD
All neighbouring properties to be informed of work starting on the Court House	JL
Sail banners – check with Diane the status on these and if they are to be ready for the Lions Christmas Tree Light Switch-on Event, Saturday 1 <sup>st</sup> December.	JL
Communication with community Council and Diane regarding any changes to the square such as adding planters as this then has implications on planning events in the Square.	JL

SA to organise representative for the NE cycling to come to a meeting – Jon Barron JS to speak with SA to arrange with Jon Barron and with Stewart Milne representative Norrie Querk .	<b>SA</b> <b>SA/JS</b>
KDP AGM – circulate date and time to all Trustees.	<b>JL</b>
Speak to Improving Town Centre group about maps, signage and inviting a member of the SBA to attend the meetings.	<b>JL</b>

#### 4. Finance Report

	Action
<p>JR reported that the balances of the STP accounts – Treasurers and the Deposit account are “fairly healthy”.</p> <p>JR informed the meeting that at the AGM in November this year he will be standing down as the Treasurer of the STP. As the role of the Treasurer has changed quite substantially since he took it on he felt that the time was now right for a Treasurer to be appointed who could take over the role.</p> <p>JS gave thanks to JR for standing in and doing the role of the Treasurer and for all his hard work to date.</p> <p>BA – this is a very important issue and will be discussed at a closed meeting of the Trustees after the public meeting.</p>	<b>ALL TRUSTEES</b>
Land Train – currently the Bank of Scotland are progressing the request to create a dedicated current account for the Land Train – this will hopefully be finally completed within the next two weeks.	<b>JL</b>

#### 5 Business Plan Items

Project	Additional Information	Action
<b>Court Building (JD/JR)</b>	<p>JD reported that work is finally due to start w/b Monday 29<sup>th</sup> October. The building is now fully tenanted, and all will be occupying the building by end of March, 2019. As agreed after the last Trustee meeting in September, another contractor was approached to bid for the work on the First floor.</p> <p>BA asked the question about wood treatment – JR stated that a specialist contractor will be appointed to carry out this highly specialised work.</p> <p>DL asked if the new tenants in the building are all existing groups within the town and would this mean we will then see empty properties around the town as surely this is not good for the town? It was clarified by JR that they were all in the</p>	

	<p>process of looking for new premises as their existing premises were going to be taken back by the respective landlords and there are also 2 new companies moving into the building as well due to the high rents within the town centre.</p> <p>JS confirmed this would be publicised within the town as part of the press release that will be issued once work is underway. Due to confidentiality nothing could have been published before work had started.</p> <p>IP asked are all the leases formal? JD confirmed that they are all legal and drawn up by solicitor. He confirmed that the leases are made up of long term and short-term leases but couldn't discuss who had what due to confidentiality.</p> <p>IP asked if he could get given an outline of costs? He is keen to make sure the empty buildings in the town could be costed appropriately and also, he said there are a number of business who he thinks could be interested. JD/JR to get together a list of prices and pass to IP.</p> <p>DS again stated that the Burns Society are very keen to be part of the building by showing some of their works.</p> <p>With work starting all neighbouring properties, including the Police and School are to be informed.</p>	<p>JD/JR</p> <p>JL</p>
<p><b>Improving Our Town Centre (JS)</b></p>	<p>JS – sail banners have been approved and hoping to be in place in time for the Lions Christmas Tree Light Switch-on Event to be held on Saturday 1<sup>st</sup> December. All artwork is out for approval. JL to check with Diane.</p> <p>JS plans in place to smarten up the Square, including more planters. Issue of size was raised by DL from the Lions – they are bigger as now an issue planning events and the location of stalls – all groups should be made aware. JL will pass to Diane Strachan.</p> <p>DL raised issue of making any changes to the layout of square and additions to the square can have implications when planning events such as Feein Market.</p> <p>JL took the action to talk to Community Council regarding this.</p>	<p>JL</p> <p>JL</p> <p>JL</p>
<p><b>Land Train (JR)</b></p>	<p>JS thanked all staff involved in the Land Train for their work during the 2018 Season. Its been hard work but successful year had.</p> <p>JL reported the train has received a lot of press coverage and will be following up this in to the new year.</p> <p>Advertisers are currently been contacted regarding the 2019 season and that the prices will be rising slightly as they have not seen an increase the past couple of years.</p> <p>JL informed the Trustees and the meeting of the sad loss of a valued member of the Land Train team. Our thoughts are</p>	

	<p>with the family of Bryan Rendall and the STP will be represented at this funeral.</p> <p>Discussions on going with regards to the proposed Codonas hire of the Land Train for their Winter Festival. All approvals in place and just waiting on the VSO to be given. Once this is in place all Trustees will be asked for their approval for the hire.</p> <p>BA reiterated that all Trustees must give their approval. JL confirmed this will be the case.</p> <p>MD is currently working on the contract between the STP and Codonas.</p> <p>JL informed meeting that the microphone system is now operational – many thanks to Stuart Alexander and Alan Craig.</p>	<p><b>JL</b></p> <p><b>MD</b></p>
<b>Cycling Project</b>	<p>This is now back on the agenda.</p> <p>The Stonehaven Cycling Club have expressed an interest in this. Willie Tulloch has indicated that himself and one other want to be involved.</p> <p>Stewart Milne Housebuilders want to get the bridge in first thing now their development is going ahead. This will link Dunnottar Park and the woods.</p> <p>SA reported on the meeting at RGU regarding cycling and trying to get a better infrastructure in place around the NE. A push to re-energise cycling is taking place and SA suggested we get the representative to come and speak at a meeting – all agreed. SA to arrange with Jon Barron. JS reported that the Technical Director from Stewart Milne has expressed an interest to be involved with getting plans produced for us. JS to speak with SA regarding this.</p>	<p><b>SA/JL</b></p>
<b>Grande Promenade</b>	<p>The plans for the area along the boardwalk are currently out to tender. Reported that there has been a poor response. Ba asked who owns the land? Was confirmed the Crown Estate do and that as its replacing what's there no planning approval is required.</p> <p>Cllr Dickinson reported that Ian Welsh from Landscape Services confirmed they are looking to go ahead with a replacement for the boardwalk and that she has requested the Grande Promenade project are involved in the process. Currently looking for funding sources for this. Confirmation that concrete is an option for this.</p> <p>Path down from the Castle was discussed. JS reported that the path is in a shocking state and in some places non-existent. Cllr Dickinson reported she will talk to council regarding the overgrown vegetation.</p> <p>DL said that better signage is required and is this covered by the Grande Prom project? JL to raise issue with Improving Town Centre project. Also, about inviting a member of the SBA to the Improving the Town Centre group.</p>	<p><b>JL</b></p>

<p><b>Report from/items to Community Council</b></p> <p>DS gave update. Planning permission to grant the BP Garage permission to sell food 24 hours has been turned down and that they received 38 objections. They are legally allowed to sell petrol for 24 hours.</p> <p>Ury Development looking like starting around sprint time of next year. This will include affordable housing and plans for a supermarket.</p>		
<p><b>Report from/items to KDP</b></p> <p>Nothing to report from the KDP. AGM will be held and all welcome. JL to circulate date and time to all Trustees.</p>		<b>JL</b>

## 6 AOCB

<p>Ian Philip from the Stonehaven Business Association and owner of Ali Bali, Ali Bali B and Pebble gave a report from the SBA. All thanked him for coming along and look forward to working with the SBA.</p> <p>IP – the SBA are holding an Open Evening on the 9<sup>th</sup> November at 7pm in the Bowling Club – all welcome. Any Trustees wishing to attend to let JL know and she will pass numbers to the SBA.</p> <p>The SBA have changed their format, they have no formal Chair, but they now have a bigger group of members who regularly attend their meetings, and everyone is taking a share of the work load. Minutes are being produced and will be available online for all to see. Everyone is welcome to attend their meetings and to get in touch if they wish to attend. They are held the first Monday of the month in the Belvedere Hotel.</p> <p>The SBA want to be involved in the town and to do this they plan to talk to all the groups in the town. Currently looking at developing a new web for Stonehaven. A survey has been done and to capture everything for everyone to see and do in the town it was felt that having everything under the one place makes sense. We must look at the potential of the cruise ships and members of the SBA are currently working closely with the Cruise lines to see what we can do. They are looking at things like all the walks available around the town. New maps have been produced and are available around the town, including the Land Train. But we also must make Stonehaven good for those who live here all year round. DL stated that we must make sure things are also for the locals not just the tourists. IP agreed and said this is a priority too.</p> <p>A new web designer has been selected and they have input from Visit Aberdeenshire and Visit Scotland. These two groups are allowing the SBA to use images and data from their sites for the new Stonehaven site and this is a very positive move for all. SBA are passionate about this project and want to involve as many groups around the town as possible. Communication is a big thing.</p>	
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<p>DS said how refreshing to hear this and it can only be of benefit to the whole town and that the importance of cruise ships has been recognised.</p> <p>IP went on to say they are keen to map out all the businesses in the town and to let people know what is on the go and to help people who are keen to try to set up new businesses hence him asking about the cost to lease an office in the Court House.</p> <p>JR – breath of fresh air to speak to IP from the SBA and thanked him very much.</p> <p>Cllr Dickinson reported that unfortunately Willie Munro of Aberdeenshire Council is off now due to ill health and that Belinda Millar is overseeing his work and emails.</p>	
<p>100 Japanese trees are going to be planted at Minnerwell. Cllr Agnew applied for them during the visit to the UK by the Japanese government. 100 have been gifted to the town of Stonehaven.</p> <p>Cllr Dickinson asked those present to keep in mind that Horizon Group are currently looking for a new Convener and vice Convener. If anyone know of anyone interested to please let Horizon group know. All agreed that the work of Horizon is so important to the town.</p>	

## **7 Date of meetings**

### **Next Meeting – AGM 27<sup>th</sup> November**

#### **Subsequent**

4th Tuesday of every month in the Dunnottar Lounge (Invercarron Resource Centre).

No meeting in December.

2019 Dates to be issued in due course.